

Department of Finance and Corporate Support

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East Ayrshire COUNCIL

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10 MAR 2014

To: Councillors Hugh Ross, Alan Brown, Lillian Jones and Gordon Cree, Provost Jim Todd, Mr John Armstrong and Mr Graham Niven, Trustees.

6 March 2014

Dear Trustee

TRUSTEES OF KILMARNOCK LEISURE CENTRE - 13 MARCH 2014

You are requested to attend the next meeting of the Kilmarnock Leisure Centre Trustees to take place on THURSDAY 13 MARCH 2014 at 1000 HOURS in THE GALLEON CENTRE, TITCHFIELD STREET, KILMARNOCK, in order to discuss the undernoted business.

Yours sincerely

Christine Baillie

pp Alex McPhee Executive Director of Finance and Corporate Support JM/SC

Name	Ack'd	Pass To	Date
Gen Man	DL		
Dep Gen Man			
Ops Man			
D Man			
D Man			
D Man			
D Man			
Admin			
Main			
Bar			
Pool			

BUSINESS

INTIMATE APOLOGIES

1. MINUTES OF PREVIOUS MEETING (pages 1-5) - Submit for approval, the Minutes of the meeting held on 21 November 2013 (copy enclosed).
2. TRUST DEED - MINUTE OF VARIATION (pages 6-11) - Submit report dated 3 December 2013 (copy enclosed) by the General Manager updating Trustees on the request to OSCR to a Deed of Trust Variation to meet the conditions laid out by Sportscotland to access their Sports Facilities Grant Funding.
3. PERIOD 10 - MANAGEMENT ACCOUNTS (pages 12-20) - Submit report dated 17 December 2013 (copy enclosed) by the General Manager informing of the financial position of the Galleon Centre to 30 November 2013, Period 8 end.

COUNCIL HEADQUARTERS LONDON ROAD KILMARNOCK KA3 7BU TEL: 01563 576000 FAX: 01563 576500 Legal Post LP18 www.east-ayrshire.gov.uk

4. **CUSTOMER REQUEST (pages 21-24)** - Submit report dated 14 January 2014 (copy enclosed) by the General Manager to inform the request by a customer to be allowed to use a snorkel in the swimming pool during public sessions.
5. **EXCELLS MEMBERSHIPS (pages 25-26)** - Submit report dated 27 February 2014 (copy enclosed) by the Deputy General Manager updating Trustees on the performance of Gold, Silver and Corporate memberships.
6. **PENSION - AUTO-ENROLMENT (pages 27-29)** - Submit report dated 23 December 2013 (copy enclosed) by the General Manager to update on the requirement to automatically enrol all employees who are not in the present pension scheme in a suitable workplace pension scheme and to ascertain if the present scheme with Standard Life meets the new regulations.
7. **REVENUE ESTIMATES 2014/15 (pages 30-43)** - Submit report dated 19 December 2013 (copy enclosed) by the General Manager to inform of the recommended revenue estimates 2014/15 for Trustees' consideration and approval for the Galleon Centre.